

The regular monthly meeting of the Altoona Water Authority Board of Directors was held on Thursday, July 19, 2018 in the Board room at the Administrative Office. Chairman Neugebauer called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Attendance:

Mr. Neugebauer, Mrs. Marcinko, Mr. Strohm and Mr. Gehret were present, constituting a quorum in accordance with AWA Bylaws. All AWA Board of Directors meetings are conducted in accordance with the PA Sunshine Laws. Also in attendance were Consulting Engineer, Jim Balliet, Solicitor, David Consiglio, AWA Staff, Mark Perry, Mike Sinisi, Gina DeRubeis, Todd Musser, Tobias Nagle and Kathy Gabella.

Absent: Mr. Ake

Public Comment:

None

Approval of the Minutes:

Mrs. Marcinko moved to approve the minutes of the June 21, 2018 meeting. Mr. Strohm seconded. Mr. Neugebauer called the question. The motion passed with a vote of 4-0. The minutes were approved.

Unfinished Business:

1. Bellwood Treatment Plant Update – On June 28th a letter was received from DEP approving the membrane filtration pilot study. The design phase of the Plant is still in progress. There will be a pre-application meeting with DEP July 30, 2018 in Harrisburg. Altoona Water Authority staff and representatives from Gwin, Dobson and Foreman, Inc. will be in attendance to present the preliminary design and discuss the submission of the plant Public Water Supply Permit application. Then on July 31, a meeting will be held between staff and GD&F representatives for the design review.
2. Lake Altoona and Impounding Dam installation of rubber dam – the bids for the installation of the rubber dams will be opened Monday, July 23, 2018 at 1:00 p.m. The manufacturer is approximately two (2) weeks ahead of schedule. Mr. Sinisi is trying to coordinate the delivery with the contractor. Mr. Sinisi also stated a motion will be brought before the board for approval of Mark Perry to award the bid for the installation of the dams.

Requisition Approval:

Mr. Neugebauer asked Mrs. DeRubeis for the Financial Report and the Requisitions/Authorizations. Mrs. DeRubeis gave her report and then asked for approval of the following requisitions.

Requisitions #86 - 87 Water Division Construction Fund totaling - \$39,769.26

Requisition #2015-42 Water Division Capital Project Fund totaling - \$11,124.02

Requisition #6 Water Project Construction Fund totaling - \$143,402.01

Mrs. Marcinko moved to approve the requisitions. Mr. Gehret seconded. Mr. Neugebauer called the question. Motion passed with a vote of 4-0.

Mrs. DeRubeis added a draft of the 2017 audit report should be received today. Mr. Consiglio affirmed the auditor spoke with Jens Damgaard several times concerning the reporting of the transaction of transferring the water and sewer system assets to the City of Altoona, and then leasing those systems back for an annual rental payment. This was to discuss how to report the transaction on both audits.

New Business:

1. Method 334.0 - Mr. Nagle gave a brief overview of Method 334.0 and the certifications that need to be completed. Because the Authority has already completed its compliance obligations and the smaller municipal interconnects may need assistance; the Authority would like to host a Method 334.0 compliance program for those municipalities. The cost breakdown is attached hereto and made a part thereof.

Resolutions:

1. Resolution #18-07-884 to approve the method 334.0 Compliance Cost Proposal for AWA Municipal Interconnect Systems
2. Motion to authorize Mark A. Perry to award rubber dam installation bid to lowest responsible bidder

Mr. Strohm moved to approve resolution #18-07-884 and the motion to award the bid to the lowest responsible bidder. Mrs. Marcinko seconded. Mr. Neugebauer called the question. Motion passed with a unanimous vote of 4-0.

Other Business:

1. Mr. Balliet of Gwin, Dobson & Foreman, Inc. informed the board that the Emergency Action Plans for all the dams are complete and are being uploaded to DEP.

Media Questions

The board and staff addressed questions from Bill Kibler from the Altoona Mirror.

Executive Session:

At 9:29 an executive session was called for a Legal Issue.

Adjournment:

No further business was brought before the Board. The meeting was adjourned at 10:27 a.m. The next meeting will be held on Thursday, August 16, 2018 at 9:00 a.m. in the Board Room at the Administrative Office Building located at 900 Chestnut Avenue.

Date of Approval: _____

A handwritten signature in blue ink, reading "Frank C. Oke", is written over a horizontal line.

Secretary/Assistant Secretary

/klg